

**Recreation District #1 Board of Commissioners  
April board meeting  
Castine Center Conference Rooms  
Wednesday April 26, 2017  
6:30pm**

**Board present:** Majure Savell  
Nixon Adams  
Jeff Blackman  
Bill Matthews  
Rick Danielson

**Board absent:** Todd Richard  
Daniel Seiden

Present: Board member Emeritus: Tony Oramous Absent

**Staff present:** Kathy Foley – Director  
Cindy Jackson - Business Manager (partial)

Visitor: Representative from Roller Derby - Laura Bard

The meeting was called to order at 6:34pm by Chairman Adams.

Roll call taken

Motion by N. Adams to take an item out of agenda order and to move RIB request for exception to CC cancellation policy-roller derby up. Second by B. Matthews. Vote 5-0 in favor. Motion passes.

**Request for exception to CC Cancellation policy-roller derby  
(attachment)**

Staff recapped that report that stated the Northshore Lethal Ladies is a regular rental of the building for both practices and their bouts. They are reducing the number of halls they rent for bouts from 3 halls to 2 halls due to low attendance. Unfortunately, current policy would require them to forfeit their \$1,200 deposit as their change is less than a year. Staff recommends a one time exception to policy and not void their deposit with the reduction in rental halls. Discussion. Board asked for the visitor's input. Motion by R. Danielson to grant a one time exception for Northshore Lethal Ladies. Second by J. Blackman. Vote 5-0 in favor. Motion passes. Laura thanked the Board.

Board commented that staff may want to review policy to minimize exceptions in the future.

### **March minutes:**

Nixon asked if the board had reviewed the March minutes in their packets. Correction to the name of consulting firm was made. Motion by M. Savell to adopt the March minutes with the correct name. Second by B. Matthews. Vote 5-0 in favor.

### **Update, discuss and possible resolution related to Coaching incident**

*Item delayed till last item on the agenda, since no representation is present and they are possibly running late.*

### **Financials (attachments)**

Nixon and Kathy recapped the financials. Tax revenue is at 97.42% of budget. Recap of monthly reports appear in line with budget numbers. Discussion. Motion by R. Danielson to accept the monthly financials as prepared by Cindy Jackson, Business Manager. Second by M. Savell. Vote 5-0 in favor. Motion passes.

Nixon stated he had reviewed the Bank statements and they appear in line with the financial reports.

Bill stated he had reviewed the Credit Card statements and receipts and they appear proper.

### **Update on 2016 audit and LLA agreed upon procedures**

Cindy recapped that the auditor had completed their work onsite and were almost complete. They identified no problems. It will be a clean audit report but final report has not been received yet. The LLA agreed upon procedures are not due till June and they are still working on them.

### **Review and adoption of LLA Compliance questionnaire (attachment)**

Nixon read verbatim resolution 2017-0426 acknowledging receipt and compliance with Louisiana Compliance Questionnaire. Motion by B. Matthews. Second by R. Danielson. Roll call vote: J. Blackman yes, R. Danielson yes, B. Matthews yes, N. Adams yes, M. Savell yes. Absent T. Richard and D. Seiden. Vote 5 yes, 0 no and 2 absent. Motion passes.

### **Consideration of Amending 2016 budget (attachment)**

Cindy recapped that our budget method was legal but that it is adjusted by the Auditors for technical corrections to include reclassing transfers between funds and capital outlay. Discussion. Motion by B. Matthews to adopt adjusted budget as presented of \$3,653,503.00 in revenue and \$3,419,869.00 in expenses with transfers. Second by J. Blackman. Vote 5-0 in favor. Motion passes.

### **Discussion if District should advertise for the Board to be able to consider rolling millage rate up to legal maximum level (attachment)**

Kathy recapped situation. Motion by M. Savell to instruct staff to NOT advertise as required by law to allow the board to consider adjusting the millage at another meeting. Second by R. Danielson. Vote 5-0 to **not** have staff advertise. Motion passes.

### **Report to authorize Chairman of Strategic Planning Committee and Director to negotiate with State Parks to acquire acreage.**

Rick recapped the situation and recommendations from Strategic planning committee. Discussion. Motion by M. Savell to authorize Rick Danielson and Todd Richard, assisted by Director Kathy Foley to offer to purchase and negotiate a purchase of property from State Parks. Final acceptance of purchase and price would require full board approval. Second by R. Danielson. Vote 5-0 in favor. Motion passes.

### **RIB to table RFP for alternative idea or programs for our youth basketball program (attachment)**

Kathy recap the report that recommends the board table their request made last month to put out an RFP for operation of the District's youth basketball programs. Discussion. Motion by B. Matthews to direct staff not to do an RFP for operation of our basketball program. Second by J. Blackman. Vote 5-0 in favor. Motion passes.

### **Update on insurance purchased (attachment)**

Nixon and Kathy recapped the recent purchase of property insurance, boiler & machinery insurance and Inland marine insurance for a total of \$149,696.00. At the recommendation of Todd who is chairman of the insurance committee and Nixon, this year the District added coverage where the limits are written on a blanket basis. Amount is \$19,676.00 more than last year's renewal and budgeted amount but it includes additional coverage.

### **Update on House Bill 470**

Nixon updated the board that House Bill 470 which would allow the District to purchase the present 230 acres from State Parks, if an agreed upon price is found, has passed out of the Natural Resources Committee favorable and is awaiting full house approval. Nixon thanked those board members who traveled to BR to be at the hearing.

### **Recap of Strategic Planning Committee**

Rick recapped the engagement letter for the demographic study had been sent. Work will take 90-120 days. Next meeting for the strategic planning committee is May 8th.

### **Parish request for speaking for resolution denoting drone awareness week**

Kathy reported she had been asked by Council women Maureen O'Brien to talk at the Council meeting on Thursday. Discussion. Board saw no problem.

### **Concession monthly report (attachment)**

Discussion of report and projected revenue

### **Update, discuss and possible resolution related to Coaching incident**

Kathy recapped the situation including the sanctions placed on the coach by both staff and Youth Sports Committee. Kathy recapped the correspondence with the coach's lawyer and the District's responses. Discussion. Staff reported that they have not seen the coach violate the sanctions placed upon him by the Park. It was noted that the lawyer stated in letters that his client had violated and would continue to violate the sanctions. Kathy reported the lawyer who represented "the coach" was notified by email and mail of the meeting. Discussion. Board discussed various options. Motion by J. Blackman to consult with Parish attorney prior to the board implementing a ban. Discussion. Motion to amend by R. Danielson to include: After review and approval by District's legal, resolution #4-2017-02 shall be considered passed if "the coach" is seen violating the Park's sanctions. Amendment to motion approved by J. Blackman. Resolution #4-2107-02 was read aloud and reads: Be it resolved, the Recreation District #1 Board of Commissioners will declare "the coach" as a banned person from Park as per Parish Ordinance 16-006.00 should he be seen violating his sanctions placed upon him by Recreation District #1 of not being on Pelican Park's baseball fields during a game or practices. This ban will mean that he can not be outside of his car during any youth sports related events. The ban stays in effect until lifted by the Recreation District #1 Board of Commissioners. Should "the coach" violate the ban, then enforcement will be handled by St. Tammany Parish Sheriff office/law enforcement in accordance with law. Discussion. Call for vote. Vote 4 for and 1 against. Motion passes.

### **Concession monthly report (attachment)**

Report reviewed by board

### **Division updates (attachment)**

Reports reviewed by board

### **Old business**

Kathy reported there was no news on the lighting district and also their millage just failed for the second time. Meetings are scheduled for the proposed land swap with the Parish.

### **New Business**

Kathy informed the Board that staff had waived the rental fees for filming in the Park for a group contracted by the St. Tammany Parish Tourist Commission and State Tourist Commission who are doing a promotional video featuring youth sports in the Park.

### **Fire Arms in the Park**

Bill expressed concerns about the District's fire arms policy. Discussion. Kathy stated that she would prepare a report for the next meeting that outlined Parish laws, lease issues, State laws etc.

### **Name tags**

Bill stated that he felt all employees should wear a name tag. Kathy stated she had concerns for the maintenance staff and management but would put a report together for the board outlining what we do now and the cost and challenges if other avenues were implemented.

### **First NBC status and possible transfer of funds (attachment)**

Kathy recapped with the Board the latest with our Bank's problems and it appears unfortunately that something will happen soon. All funds are fully collateralized but unsure the process if taken over by FDIC. Discussion. Motion by R. Danielson to authorize staff to transfer 1 million dollars from District's FCP account via wire transfer to our existing LAMP account for apx 30 days or longer. Second by B. Matthews. Vote 5-0 in favor. Motion passes.

With no further business, at 8:25 a motion was made by M. Savell to adjourn the meeting. Second by J. Blackman. Vote 5-0 in favor.

